

Forward Plan – Licensing Committee, 19 September 2024 - *Publication date: 11 September 2024*

Forthcoming meetings 2024/25: 12 December / 13 March / 14 May / 18 September / 11 December

	Subject	Purpose of report	Consultation	Report author(s)	Meeting date
1	Review of Statement of Licensing Policy	<p>To review the existing BCP Statement of Licensing Policy 2020/25.</p> <p>In accordance with Section 5 of the Licensing Act 2003 a Licensing Authority is required to prepare and publish a statement of its licensing policy every five years.</p>	<p>To include those persons listed in section 5(3) of the 2003 Act.</p> <p>These are: Chief Constable of Dorset Police; Dorset and Wiltshire Fire and Rescue; BCP Director of Public Health; Persons/bodies representative of local Premises Licence Holders, local Club Premises Certificate Holders and local Personal Licence Holders; and Persons/bodies representative of businesses and residents in its area.</p> <p>Licensing Committee Working Group</p>	Nananka Randle, Licensing Manager	<p>19 September 2024</p> <p>Draft Policy</p>

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2	Update on Statement of Licensing Principles - Gambling Act 2005	<p>Following guidance issued by the Gambling Commission a light touch update will be presented to the Committee for approval as a final document.</p> <p>A full review will take place during 2025.</p>	Public consultation will take place when full review undertaken in 2025.	Nananka Randle, Licensing Manager	19 September 2024
3	Review of Hackney Carriage and Private Hire Driver, Vehicle and Operator Policies	<p>To review the existing BCP Hackney Carriage and Private Hire, Vehicle and Operator Policies 2021/25</p> <p>These policies are due to be reviewed by 2025.</p>	<p>BCP Taxi and Private Hire Association</p> <p>Licensing Committee Working Group</p> <p>Full public consultation</p>	Nananka Randle, Licensing Manager	<p>12 December 2024</p> <p>Draft Policy</p>
4	Review of Scrap Metal Policy	<p>To review the existing BCP Scrap Metal Policy 2020/25.</p> <p>There is no statutory requirement for Councils to have in place a formal policy for dealing with applications made under the Scrap Metal Dealers Act 2013. BCP Council has chosen to adopt a formal policy for this purpose, in line with Best Practice.</p>	Not applicable	Nananka Randle, Licensing Manager	<p>12 December 2024</p> <p>Draft Policy</p>

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5	Review of Statement of Licensing Principles - Gambling Act 2005	<p>To commence a full review of the existing BCP Statement of Licensing Principles – Gambling Act 2005.</p> <p>The Council is required to publish a Statement of Licensing Principles under section 349 of the Gambling Act 2005 every three years. The purpose of the Statement is to define how the Licensing Authority will exercise its responsibilities under the Act.</p>	Full public consultation	Nananka Randle, Licensing Manager	2025 (date to be determined)
6	Pleasure Boats and Boatpersons Licensing Policy	To consider the policy following the outcome of the public consultation, amend as required and recommend to Council for adoption.	Harbour Master Public consultation	Sarah Rogers, Senior Licensing Officer	2025 (date to be determined)

Committee Briefings and Training Sessions 2024/25

	Training / Briefing to be delivered	When / Where	Attendees	Suggested Delivery
1.	Overview of the work undertaken by the Council's Licensing Team over the last 12 month period.	√ Circulated by email on 1 February 2024	N/A	Briefing paper from Licensing Manager. To provide further information to members on the various areas of work undertaken by the Council's Licensing team as a whole, in addition to those items referred to the committee and its sub committees.
2.	Licensing Sub Committee Chairing Skills	√ Following Committee meeting on 7 March 2024 Committee Room, BCP Civic Centre Annexe	New and existing chairs (all Licensing Committee Members welcome)	Internal briefing and feedback session on key skills and support required for chairing sub committees.
3.	Night Time Economy	√ Following Committee meeting on 15 May 2024 HMS Phoebe Committee Room, BCP Civic Centre	Licensing Committee Members	Internal briefing to provide members with more detailed understanding of the roles of the Council, the Responsible Authorities and other external agencies in the night time economy. Outcomes from this session will be used to inform the review of the statement of licensing policy.

4	NEW App based Private Hire Operators – mythbusting	√ Following Committee meeting on 15 May 2024 HMS Phoebe Committee Room, BCP Civic Centre	Licensing Committee Members	Officers will present members with information regarding how APP based operators work and seek feedback on approval process.
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